

Minutes / Procès-verbal

Southeast Labour Market Partnership / Partenariat du marché du travail du Sud-Est Council / Conseil	
Date	Friday March 12 th , 2021 / vendredi le 12 mars, 2021
Time / Heure	9am – 11am / 9h – 11h
Location / Lieu	Zoom Call / Conférence zoom
Chairperson / Présidente	Susy Campos
Coordinator / Coordinateur	Patrick Richard

#	Agenda / Ordre du jour	Who / Qui
1	Welcome & Call to Order / Bienvenue & ouverture de la réunion	Susy Campos
1.1	Call to Order / Overture de la reunion	
1.2	Declaration of Conflict of Interest / Déclaration des conflits d'intérêt	
2.0	Agenda Overview / Lecture de l'ordre du jour	Susy Campos
2.1	Agenda Adoption March 12, 2021 / Adoption de l'ordre du jour 12 mars, 2021	
2.2	Approval of Minutes December 15, 2020 / Adoption du procès-verbal du 15 décembre, 2021	
3.0	Updates from Chair / Mises à jour de la Présidente	Susy Campos
3.1	Update on SLMP Coordinator Role	
3.2	New Council Member Proposal	
4.0	Working Group Workplan Reviews	Susy Campos
4.1	Workplan Updates	Marc Bernier
4.2	Council Workplan Creation	Susy Campos
5.0	Review Annual Report Draft	Patrick Richard
5.1	Press Release of 2020 Accomplishments	Susy Campos
6.0	Creation of Onboarding Process and Presentation	Patrick Richard
7.0	Creation of SLMP Logo	Susy Campos
8.0	Other Items / Autres points	All / tous
9.0	Next Meeting / Date et lieu de la prochaine réunion	All / tous
10.0	Adjournment / Ajournement	Susy Campos

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1. Welcome & Call to Order / Bienvenue & ouverture de la réunion

Present: Susy Campos, 3+ Corporation & Chair; Patrick Richard, ONB & Coordinator; Camille Bourque, ACOA; Guy Léger, Expansion Dieppe; Nathalie Gallant, CBDC Westmorland Albert; Ghislaine Boudreau-Grant, WorkingNB; Angelique Reddy-Kalala; John Wishart, CCGM; René Côté, CBDC Kent; Shane Thomson, Town of Riverview; Kathie Ouellette, ONB Immigration; Kari Cheyne, 3+ Corporation; Anne McGraw, GSCC; Kevin Silliker, City of Moncton.

Guest: Marc Bernier, Unison.

1.1 Call to Order / Overture de la reunion

9:02am

1.2 Declaration of Conflict of Interest / Déclaration des conflits d'intérêt

N/A

2.0 Agenda Overview / Lecture de l'ordre du jour

2.1 Agenda Adoption March 12, 2021 / Adoption de l'ordre du jour 12 mars, 2021

Proposed by Guy Léger, 2nd by Camille Bourque. Agenda adopted.

2.2 Approval of Minutes December 15, 2020 / Adoption du procès-verbal du 15 décembre, 2021

No issues arising from minutes. Proposed by John Wishart, 2nd by René Côté. Minutes Approved.

3.0 Updates from Chair / Mises à jour de la Présidente

3.1 Update on SLMP Coordinator Role

Patrick will move away from Coordinator role and will sit on council, representing ONB on SLMP Council. Role will be posted, and a new full-time coordinator will be hired.

ONB's Dan Martin is currently creating the job description and will share the job description once complete. Job description was based on the agreed upon description created by SLMP council.

3.2 New Council Member Proposal

Proposal to add Kari Cheyne, from 3+ Corporation to SLMP Council. Kari leads, with her team, many initiatives and has a vast knowledge of the strategy and interconnectedness of the partnership's initiatives and workplans.

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Proposed by John Wishart, 2nd by Guy Léger. Motion passed unanimously. Kari will be added to council and will join the meeting momentarily.

4.0 Working Group Workplan Reviews

4.1 Workplan Updates

Retention and LMI workplans have been created, and now the council has to validate the plan to make sure that the organisations that “own” an initiative has the resources and the ability to completed the initiative this year or next, etc.

Attraction and Talent Development have one more meeting needed to complete the workplans. They will meet at the end of the month of early April to complete the plans and move forward in the same fashion as Retention and LMI.

Council members will get draft versions of the Retention and LMI workplans to meet with their internal staff and discuss resources, etc. to finalize the workplans.

4.2 Council Workplan Creation

The final recommendations from the original strategy, included a few “council” led initiatives. Creation of structure, creation of yearly economic / workforce development forum, mechanism to engage industry and targeted sectors, and alignment with the LIP.

5.0 Review Annual Report Draft

A draft Annual Report was created based on the GMLIP annual reports, and with Kari’s SLMP contribution document. Outline of status on each initiative and a synopsis of the transition between SWAT and SLMP.

Draft will be sent out to each of the Working Group Chairs.

5.1 Press Release of 2020 Accomplishments

Once report is completed a press release and/or communication could be sent out to the public for an update on the work of the SLMP. John has offered to write up a draft press release to send out to the council for approval.

Annual report will then be graphically treated by 3+ Marketing.

6.0 Creation of Onboarding Process and Presentation

N/A

7.0 Creation of SLMP Logo

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Proposal of the creation of a SLMP logo like the GMLIP logo. This will save us from having all partners' logo on all documents, presentation, etc.

Recommendation to have the logo created for the first annual report. Revealing both together.

3+ in-house marketing will start putting together logo options, for the next council meeting.

8.0 Other Items / Autres points

Both Talent Development and Attraction working groups will have their 2nd planning sessions by the end of the month.

Deadline of 2 weeks to review the updated Workplans and send any/all feedback to Patrick.

During the 2 weeks for review, Patrick will book meetings with Retention and LMI.

9.0 Next Meeting / Date et lieu de la prochaine réunion

N/A

10.0 Adjournment / Ajournement

10:55am – Meeting adjourned.